

BISHOPTHORPE PARISH COUNCIL

Clerk: Mrs C Godfrey
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Bishopthorpe Village Hall
Main Street
Bishopthorpe
YO23 2RB

28 July 2021

To all members of the Parish Council

You are hereby summoned to attend a virtual meeting of Bishopthorpe Parish Council to be held at **Vernon House**, on **Tuesday 22nd June 2021** for the purpose of transacting the business as detailed in the following agenda.



Clerk, Bishopthorpe Parish Council

BISHOPTHORPE PARISH COUNCIL

AGENDA

The next meeting of the Parish Council will be held at **Vernon House** on Tuesday 22nd June 2021.

The Planning Committee – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 25th May 2021.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **York Marine Services, Ferry Lane.** Erection of pagoda with pizza oven next to existing kiosk. 21/01198/FUL
- 5.1.2 **Northcote, 31 Sim Balk Lane.** Single storey rear extension. 21/01285/FUL
- 5.1.3 **43 Beech Avenue.** Erection of one detached dwelling following demolition of side projection and outbuildings. 21/00888/FUL
- 5.1.4 **Priory Corner, 83 Main Street.** Internal and external alterations to existing outbuilding, erection of two single storey outbuildings and installation of cobbled surface to forecourt. 21/01229/LBC
- 5.1.5 **East of Allotments, Acaster Lane.** Erection of agricultural building. 21/01201/AGNOT. **The Parish Council received no notification from the City Council of this application.**
- 5.1.6 **1 Keble Drive.** Two storey side extension and boundary fence to replace hedge. 21/01163/FUL
- 5.1.7 **Cherry Garth, 50 Main Street.** Conversion of outbuilding to living accommodation, two storey link extension, two storey rear extension, dormers to front and rear and alternations to doors and windows and erection of glass house and loggia. 21/01221/FUL
- 5.1.8 **Dengarie, 22 Myrtle Avenue.** Variation of condition three (matching materials) of permitted application 20/01599/FUL to allow for grey aluminium style windows and doors. 21/01226/FUL
- 5.1.9 **The Chantry, Chantry Lane.** Erection of single storey rear extension to Magnolia Cottage after demolition of existing rear extension and associated external landscaping; glazed link between existing office and proposed extension to provide access; and reinstatement of tennis court, including fencing and store. 21/01134/LBC
- 5.1.10 **The Chantry, Chantry Lane.** Internal and external alterations including erection of single storey rear extension to Magnolia Cottage after demolition of existing rear extension and associated external landscaping; glazed link between existing office and proposed extension to provide access; internal works to

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existing outbuildings; and reinstatement of tennis court, including fencing and store. 21/01135/LBC

- 5.1.11 **38 Church Lane.** Two storey front gable extension, two storey front extensions with dormers to first floor, two storey side extension and single storey rear extension, bay window to front, replacement roof, and seven rooflights to rear following demolition of conservatory and side projection. 21/01240/FUL

5.2 Notice of Decisions Given (Parish Council decisions are highlighted in red)

- 5.2.1 **Northcote, 31 Sim Balk Lane.** Dormer to rear. 21/000662/FUL. **No Objection** Approved
- 5.2.2 **Pickersgill Consultancy and Planning, Garth Mews, Sim Balk Lane.** Internal alterations associated with change of use from offices (use Class E) to dwelling (C3), including removal and construction of internal walls, installation of secondary glazing and render to rear. 21/00463/LBC. **No Objection** Approved
- 5.2.3 **Pickersgill Consultancy and Planning, Garth Mews, Sim Balk Lane.** Change of use from offices (use Class E) to dwelling (use Class C3) and render to rear. 21/00464/LBC. **No Objection** Approved
- 5.2.4 **13 Bridge Road.** Two storey side extension, single storey front and rear extensions and dormer to rear following demolition of garage and conservatory. 21/00663/FUL. **Objection**

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 Public Footpath Acaster Malbis 9 and Public Footpath Bishopthorpe 3 Modification Order 2019 – update Cllr. Harrison
- 5.4.2 Exemption from requiring consent for works to fell one Ash tree in the garden of **13 Main Street, Bishopthorpe** – tree works in conservation area.

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr. Grabowski
- 6.1.2 Heating system overhaul – update Cllr Mrs Thornton
- 6.1.3 Wi-Fi installation – Quotes, update Cllr. George

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Sale / lease of land – car park to York Marine Services – update Cllr. Harrison
- 6.4.3 Sale of land to 6 Ferry Cottage – update Cllr. Harrison
- 6.4.4 Email from B Rowntree – camping in Field 84

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection update

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Memorial bench – update

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6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Mrs Green
- 6.7.2 Wi-Fi installation – update Cllr. George

6.8 Web Page Management

- 6.8.1 Monthly Report – Cllr. Mrs Conley
- 6.8.2 Bishopthorpe Parish Council website – update Cllr. Mrs Conley

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Mrs Conley

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Mrs Conley

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Mrs Green

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity (due month end)	0.00

Total Amount paid

£0.00

7.1.2 **On- Line banking payments**

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses- (<i>Postage – special delivery Audited Accounts £6.85, Ink cartridges: colour £24.39, Black £26.79, Stationery £9.90</i>)	67.93
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	84.00
Rebecca Clark – Play Area Gate locking 6 months (paid 28/5)	507.00
Andrew's Garden Services – Lawn (Play Area) cutting (paid 28/5)	240.00
Sports Turf Services – Grass cuts Ferry Lane sports field	134.40
Cloud Next Ltd – Hosting web page cost	95.98
Cloud Next Ltd – .gov.uk domain cost	132.00
Ainsty Lawncare and Landscapes – Sports ground grass cuts (18-3 to 27/5)	680.00
RVT Landlord services – repairs to Village Hall toilet	50.00

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Advance Fire – annual inspection Village Hall	83.40
Advance Fire – annual inspection Sports Pavilion	48.30
Advance Fire – annual inspection Vernon House	59.40
Cancellation refund of children’s party in Village Hall – Karen Duffy	55.00
On-line payment total	3,744.91
Payment Total	<u>£3,744.91</u>

7.2 Income Receipts

Village Hall rental income:

Bacs payment – S Allen, Black Cats Pilates (19/5)	25.00
Bacs payment – S Allen, Black Cats Pilates (26/5)	25.00
Bacs payment – S Allen, Black Cats Pilates (2/6)	25.00
Bacs payment – S Allen, Black Cats Pilates (9/6)	25.00
Bacs payment – Sampson Fitness – sports field for fitness sessions (1/6)	36.00
Bacs payment- York Marine Services rental (17/5)	4,100.00
Bacs payment – Sue Coates, slimming world (24/5)	65.00
Bacs payment – Sue Coates, slimming world (7/6)	65.00
Bacs payment – Sue Coates, slimming world (11/6)	65.00
Cheque – Bishopthorpe Cricket Club annual precept	250.00
Cheque – SM Smith, Let’s Dance (28/5)	595.00
Cheque – Use of Village Hall by City Council for Police Commissioner election	175.00

Income Total **£5,451.00**

8 **School Governors**

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Mrs Green

9 **Young Person of the Year Award and the Gordon Watkins Community Award**

- 9.1 Committee Report – update Cllr Mrs Thornton

10 **Pinfold**

- 10.1 Committee Report – update Cllr. Mrs Gajewicz

11 **Sensory Garden**

- 11.1 Committee Report – update Cllr. Mrs Gajewicz
- 11.2 Mosaic repairs – update Cllr Mrs Thornton
- 11.3 Mosaic replacement feature – update Cllr. Mrs Gajewicz

12 **Police Liaison**

- 12.1 Ward Manager’s Report

13 **Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 North Yorkshire Police, Fire and Crime Panel seeking independent co-opted members

14 **Highway Matters**

- 14.1 None

15 **Correspondence**

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None

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- 15.2 Others
- 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 27th July 2021 at 7.00pm.

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19 Payments to Authorise June 2021

19.1.1 Cheque / Direct Debit Payments

Amounts paid

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Bank Account checked by